Ⅲ. Online Presentation Search System “My Schedule”

The 56th Annual Meeting of the Japanese Society of Neurology will offer “My Schedule Service,” which will allow participants to search presentations and register their own schedules.
You can use either the special app or the website for this purpose.
A password is required to use this service.
・Release date: the middle of May 2015

○App version
・App name: NEURO56
・How to use it: Search for “neuro56” at the App Store or Google Play to download.
・Cost: Free (data communication fees may apply while downloading the app.)
・Compatible devices: iPhone, iPad and Android

○Web version
Please visit the website (http://www.congre.co.jp/neuro56/eng/).

※ To use this service, Internet access is required.
※ Schedules registered with either the app version or the web version can be updated and synchronized. Synchronization can be selected by using the app version’s set-up.

To use “My Schedule”, enter the following password.
Password: You can find the password on the pocket program and the abstract book.

Ⅳ. For Speakers of Oral Presentation

1. Please observe the presentation schedule in accordance with the chairperson’s directions.
   Time Allocation: 10 minutes for presentation and 5 minutes for discussion

2. How to read a program number:
   【Example】“O-01-4”
   O: Oral Presentation
   01: Session No.
   4: 4th presentation (of the session)

3. Please prepare your presentation in accordance with the details below:
   1) Windows 7 (OS) is prepared in each room.
   2) Store your data in a USB memory stick or CD-R (RW cannot be used) and bring it to the Speaker Check-

in Desk located on the 2nd floor foyer of TOKI MESSE (NIIGATA CONVENTION CENTER) or 4th floor foyer of Hotel Nikko Niigata. In order to avoid copying errors, please confirm that your USB memory stick of CD-R is functional by opening its files in a PC other than the one you used to create it.

3) Only Windows-compatible PowerPoint 2003/2007/2010/2013 can be used. When creating data with a Macintosh computer, either bring your laptop, or bring the data only after confirming that it can be played on Windows 7 (OS). Each room is equipped only with Windows 7 (OS) PC. Each speaker is required to operate the device by himself/herself while on the podium.

4) When using a Macintosh computer or Windows 8 (OS) for your presentation, your own laptop should be brought to the venue, instead of bringing in the data. If you are using your own computer, please bring your own AC adapter. A VGA cable (mini D-sub 15 pin) will be provided to connect your laptop to the projector. If your laptop is not compatible with the cable connector, please bring an adapter to connect it to the VGA cable. The resolution of the projector is XGA (1024 × 768).

※ When creating data on a Macintosh computer, the following procedures are recommended to avoid garbled characters.
i) Use something other than "Helvetica" for English fonts.
ii) Do not use the subtitle area.

5) On presentation day, please upload and preview your data at the Speaker Check-in Desk at least 30 minutes before your presentation time.

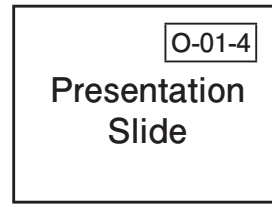
6) Although no VCR/DVD player is equipped in each room, moving images can be shown from a PC.

※ When showing moving images, you are advised to bring in your own laptop.

4. Please make sure the followings when creating your data.

1) Put a program number on the upper right corner of all presentation slides.
(See the sample below.)

(Example)



2) Moving images
If your presentation contains any moving images, be sure to bring a file that can be played by the default codec included in Windows 7 (OS) or Windows Media Player 11. WMV format (less than 10Mbps bit rate) is recommended for moving image files. In order to maintain a link with PowerPoint, store all moving image data you plan to use and your presentation (PowerPoint) file in the same folder.

3) Images
When pasting images with Windows, use a bit-mapped file format. When pasting images to PowerPoint, use JPEG/TIFF/BMP formats. Do not use the PICT format, which is a Macintosh standard.

4) Graphs
When making graphs, use the standard functions of PowerPoint or Excel. If you make a graph using other kinds of software, convert the completed graph data into an image format according to procedure 3 above, and paste it to PowerPoint.

5) Viruses
To prevent virus infections acquired through media, confirm that you are using the latest antivirus software.

6) Data
Please upload your data for presentation at the Speaker Check-in Desk. The data will be temporarily stored on the server of the desk, and on a PC in your presentation room, but it will be deleted in a responsible manner after the meeting ends.

7) Presenter View
Please refrain from using the "Presenter View" in PowerPoint.
If you need manuscripts for your presentation, please print them out in advance and bring them.

Open hours of the Speaker Check-in Desk

Please upload and preview your data at the Speaker Check-in Desk at least 30 minutes before your presentation time.
Presentation data for the next day will be accepted on the previous day. The center is expected to be crowded in the morning, though it should be relatively less crowded between 12:00 and 16:00.
If earlier check-in is possible, please complete your PC

data upload on the previous day.

【Speaker Check-in Desk】
Place: ①Foyer on the 2nd floor of TOKI MESSE
(NIIGATA CONVENTION CENTER)
②Foyer on the 4th floor of Hotel Nikko Niigata
Opening Hours:

May 20 (Wed.)	May 21 (Thu.)	May 22 (Fri.)	May 23 (Sat.)
8:00～18:00	7:00～18:00	7:00～18:00	7:00～14:30

5. On the 1st slide preceding the presentation slides, be sure to disclose any potential conflicts of interest. Please be aware that presentations without such disclosures will not be allowed.
For details, refer to *X. Conflict of Interest (COI) Disclosures.*

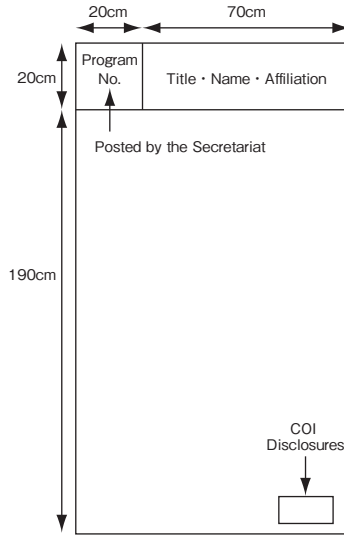
V. For Poster Presenters

1. The presentation time is 2.5 minutes, with an additional 30 seconds provided for discussion for general. Free discussions are held as described below. Please be punctual, and follow the chairperson's directions.
2. Be sure to indicate potential conflicts of interest at the bottom of your poster board. (See the illustration below.) Please be reminded that a presentation without this disclosure will not be allowed.
3. Schedules for poster presentations are as shown below.
【Poster Presentation Schedule】

	May 20 (Wed.)	May 21 (Thu.)	May 22 (Fri.)	May 23 (Sat.)
Poster Set-up	8:00～12:00	8:00～12:00	8:00～12:00	8:00～10:40
Poster Round	12:00～16:35	12:00～17:00	12:00～15:50	10:40～12:35
Presentation	16:35～18:05	17:00～18:30	15:50～17:20	12:35～14:05
Free Discussion Poster Removal	18:05～20:00	18:30～20:00 (please finish free discussion by 18:45)	17:20～20:00	14:05～15:00

4. How to read a program number:
【Example】"Pe-21"
P: Poster presentation (AP: Nominees for the best presentation)
e: Presentation in English (not written for presentations in Japanese)
21: Session No.
5: 5th presentation (of the session)
5. The poster panel measures 210 cm by 90 cm. The panel will indicate the program number in the upper left

corner. Please write a title, your name and your affiliation in a frame of 20 cm by 70 cm, horizontally.
Any label you use must fit within this frame.



6. Do not write or paste letters or figures directly on the panel.
7. Pushpins to help attach your poster to the panel will be prepared at the venue.
8. Please come and wait in front of your poster before the free discussion time starts.
9. Posters will be removed every day. Posters which are still posted after the removal time has passed will be discarded by the secretariat.

Ⅵ. Award Ceremony and Poster Exhibition for the Best Presentation Award Nominees

1. The Best Presentation Award of the International Participants, the Best Oral Presentation Award (Clinical study/Basic research), and the Best Poster Presentation Award (Clinical study/Basic research) will be presented at the following event.
   Get Together
   May 21 (Thursday) 18:45～
   TOKI, 4th floor of Hotel Nikko Niigata
2. Posters of the Best Poster Presentation Award Nominees will be on display during the entire meeting period.

Ⅶ. For Chairs of Each Poster Presentation Session

Please come to the Poster Check-in Desk of the Poster Presentation venue at least 15 minutes before the start of your session.

Ⅷ. For Invited Speakers at International Sessions and Oral Presentations

1. Please upload and preview your data at the Speaker Check-in Desk located on the 2nd floor foyer of TOKI MESSE (NIIGATA CONVENTION CENTER) or 4th floor foyer of Hotel Nikko Niigata at least 30 minutes before your presentation time.
2. How to read a presentation number:
   【Example】"S-1-2"
   S: Symposium
   1: Session No.
   2: 2nd presentation (of the session)
3. On the 1st slide preceding the presentation slides, be sure to disclose any potential conflicts of interest. Please be aware that presentations without such disclosures will not be allowed.
   For details, refer to *X. Conflict of Interest (COI) Disclosures*.
4. Refer to 3 and 4 of Ⅳ on pages 14～16 for how to create presentation data.

Ⅸ. For Chairs of International Sessions and Oral Presentations

Please come to the session room and take a "next-chair's seat" at least 15 minutes before the start of your session.

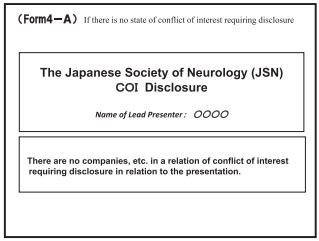
X. Conflict of Interest (COI) Disclosures

At the 56th Annual Meeting of the Japanese Society of Neurology, all oral presenters including invited speakers are required to show a slide disclosing any potential conflicts of interest on the 1st page preceding the presentation slides.

Presenters at the poster sessions must indicate conflicts of interest by following the directions given in page 18.

Please remember that presentations without this disclosure will not be allowed.

The slide formats for the disclosures are shown below. For details and format templates, refer to the meeting website.

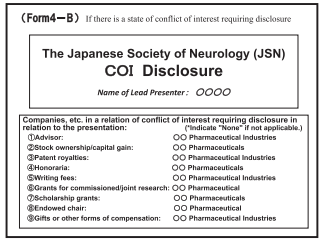


(Form4−A) If there is no state of conflict of interest requiring disclosure

The Japanese Society of Neurology (JSN)
COI Disclosure

Name of Lead Presenter: OOOO

There are no companies, etc. in a relation of conflict of interest requiring disclosure in relation to the presentation.

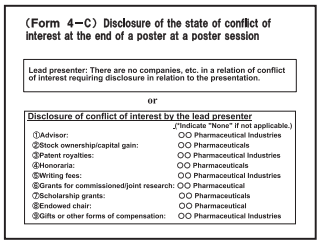


(Form4−B) If there is a state of conflict of interest requiring disclosure

The Japanese Society of Neurology (JSN)
COI Disclosure

Name of Lead Presenter: OOOO

Companies, etc. in a relation of conflict of interest requiring disclosure in relation to the presentation:	("Indicate "None" if not applicable.)
①Advisor:	○○ Pharmaceutical Industries
②Stock ownership/capital gain:	○○ Pharmaceuticals
③Patent royalties:	○○ Pharmaceutical Industries
④Honoraria:	○○ Pharmaceuticals
⑤Writing fees:	○○ Pharmaceutical Industries
⑥Grants for commissioned/joint research:	○○ Pharmaceutical
⑦Scholarship grants:	○○ Pharmaceuticals
⑧Endowed chair:	○○ Pharmaceutical
⑨Gifts or other forms of compensation:	○○ Pharmaceutical Industries



(Form 4−C) Disclosure of the state of conflict of interest at the end of a poster at a poster session

Lead presenter: There are no companies, etc. in a relation of conflict of interest requiring disclosure in relation to the presentation.

or

Disclosure of conflict of interest by the lead presenter

	("Indicate "None" if not applicable.)
①Advisor:	○○ Pharmaceutical Industries
②Stock ownership/capital gain:	○○ Pharmaceuticals
③Patent royalties:	○○ Pharmaceutical Industries
④Honoraria:	○○ Pharmaceuticals
⑤Writing fees:	○○ Pharmaceutical Industries
⑥Grants for commissioned/joint research:	○○ Pharmaceutical
⑦Scholarship grants:	○○ Pharmaceuticals
⑧Endowed chair:	○○ Pharmaceutical
⑨Gifts or other forms of compensation:	○○ Pharmaceutical Industries

Ⅺ. Abstract Review Results

This year, 1,545 abstracts were submitted and peer reviewed by the Organizing Committee and the Committee of Reviewers for the 56th Annual Meeting of the Japanese Societies of Neurology. A total of 1,536 abstracts are accepted for presentation. The members of the Organizing Committee, Scientific Program Committee and the Committee of Reviewers are listed below.

The Japanese Society of Neurology Organizing Committee

Koji Abe
Ryuji Kaji
Junichi Kira
Norihiro Suzuki
Shoji Tsuji
Hidehiro Mizusawa
Yoshikazu Ugawa
Yumiko Kaseda
Hidenao Sasaki
Ryosuke Takahashi
Masatoyo Nishizawa

The 56th Annual Meeting of the Japanese Society of Neurology Scientific Program Committee

Koji Abe
Hironaka Igarashi
Takeshi Ikeuchi
Yoshio Ikeda
Takashi Inuzuka
Atsushi Iwata
Mika Otsuki
Kenjiro Ono
Ryuji Kaji
Satoshi Kamei
Seiji Kikuchi
Yasuhisa Kitagawa
Hidenao Sasaki
Yasushi Shimo
Mikio Shoji
Norihiro Suzuki
Yoshihide Sunada
Hiroshi Takashima
Ryosuke Takahashi
Keiko Tanaka
Fumiaki Tanaka
Yasuo Terao
Kazunori Toyoda
Takashi Nakajima
Yugo Narita
Kazutoshi Nishiyama
Yukio Ando
Yasuyuki Iguchi
Akio Ikeda
Kinya Ishikawa
Haruhisa Inoue
Yoshikazu Ugawa
Sadayoshi Ohbu
Akiyoshi Kakita
Masahisa Katsuno
Izumi Kawachi
Kazuo Kitagawa
Tetsuo Komori
Hiroshi Shigeto
Takayoshi Shimohata
Kyoko Suzuki
Akio Suzumura
Yoshiki Sekijima
Tatsuro Takada
Yoshihisa Takiyama
Koutaro Tanaka
Yoshio Tsuboi
Takahiko Tokuda
Yoshitaka Nagai
Tatsufumi Nakamura
Masaaki Niino
Kyoichi Nomura

Takafumi Hasegawa
Yukiko Hayashi
Makoto Higuchi
Makoto Matsui
Hirofumi Maruyama
Toshiki Mizuno
Hiroyuki Murai
Shinichi Muramatsu
Hiroshi Yamagami
Mari Yoshida
Hirohisa Watanabe
Haruo Hanyu
Hideo Hara
Kazuo Fujihara
Etsuro Matsubara
Sonoko Misawa
Ichiro Miyai
Miho Murata
Etsuro Mori
Takanori Yokota
Kenji Wada
Osamu Onodera (Secretariat)

The 56th Annual Meeting of the Japanese Society of Neurology Committee of Reviewers

Hitoshi Aizawa
Koji Abe
Shuichi Igarashi
Yasuyuki Iguchi
Akio Ikeda
Hitoshi Ikeda
Sumio Ishiai
Yoshiaki Ito
Haruhisa Inoue
Tomonori Iwata
Satoshi Ueno
Mika Otsuki
Katsuhisa Ogata
Tetsutaro Ozawa
Osamu Onodera
Akiyoshi Kakita
Yumiko Kaseda
Satoshi Kamei
Yukio Kawahara
Seiji Kikuchi
Yasuhisa Kitagawa
Ayae Kinoshita
Susumu Kusunoki
Ryoko Koike
Yasumasa Kokubo
Hisatomo Kowa
Yuko Saito
Makoto Sasaki
Yuko Shimizu
Takayoshi Shimohata
Mikio Shoji
Naoki Atsuta
Yukio Ando
Hironaka Igarashi
Takeshi Ikeuchi
Shuichi Ikeda
Yoshio Ikeda
Kinya Ishikawa
Takashi Inuzuka
Atsushi Iwata
Yoshikazu Uesaka
Yoshikazu Ugawa
Sadayoshi Ohbu
Mieko Ogino
Kenjiro Ono
Satoshi Orimo
Ryuji Kaji
Masahisa Katsuno
Izumi Kawachi
Mitsuru Kawamura
Kazuo Kitagawa
Takanari Kitazono
Kazumi Kimura
Haruki Koike
Michiaki Koga
Tetsuo Komori
Shinji Saiki
Hidenao Sasaki
Hiroshi Shigeto
Yasushi Shimo
Shun Shimohama
Kazutaka Zin

Kyoko Suzuki
Norihiro Suzuki
Yoshihide Sunada
Hiroshi Takashima
Kazushi Takahashi
Ryosuke Takahashi
Atsushi Takeda
Keiko Tanaka
Fumiaki Tanaka
Yasuo Terao
Shozo Tobimatsu
Yoshitaka Nagai
Ken Nagata
Tatsufumi Nakamura
Masaaki Niino
Kyoichi Nomura
Taku Hatano
Yukiko Hayashi
Makoto Higuchi
Nobuya Fujita
Kenichi Fujimoto
Yoichi Hokezu
Tetsuya Maeda
Etsuro Matsubara
Sonoko Misawa
Toshiki Mizuno
Hiroaki Miyajima
Masayuki Miyamoto
Miho Murata
Hideki Mochizuki
Madoka Mori
Ichiro Yabe
Masahito Yamada
Mari Yoshida
Kenji Wada
Shigeaki Suzuki
Akio Suzumura
Yoshiki Sekijima
Tatsuro Takada
Yuji Takahashi
Yoshihisa Takiyama
Katsuhiko Takeda
Kotaro Tanaka
Yoshio Tsuboi
Takahiko Tokuda
Kazunori Toyoda
Takashi Nakajima
Shunya Nakane
Yugo Narita
Kazutoshi Nishiyama
Takafumi Hasegawa
Haruo Hanyu
Hideo Hara
Teruyuki Hirano
Kazuo Fujiwara
Katsutoshi Furukawa
Naohisa Hosomi
Makoto Matsui
Hirofumi Maruyama
Masahiro Mishina
Ichiro Miyai
Katsuichi Miyamoto
Hiroyuki Murai
Shinichi Muramatsu
Etsuro Mori
Kenichi Yasui
Hiroshi Yamagami
Takanori Yokota
Koichi Wakabayashi
Hirohisa Watanabe

Invitation to Social Events

We are greatly looking forward to your participation.

Get Together

Date: May 21 (Thu.), 18:45～
Venue: Toki, 4th floor of Hotel Nikko Niigata
Admission: 3,000 JPY
Tickets are available at the Overseas Registration Desk at the Atrium on the 2nd floor of TOKI MESSE (NIIGATA CONVENTION CENTER)

The Best Presentation Award of the International Participants and the Best Oral Presentation Award (Clinical study / Basic research), and the Best Poster Presentation Award (Clinical study / Basic research) will be presented at the event.