

VIII. For Invited Speakers at International Sessions, Symposia, Lectures and International Workshop and Oral Presentations

1. Please upload and preview your data at the Speaker Check-in Desk located on the 2nd floor lobby of the Fukuoka International Congress Center at least 30 minutes before your presentation time.

※ There is only one Speaker Check-in Desk. Please be reminded that presentation data for Fukuoka Sunpalace (Room 1 & 2) and Fukuoka Kokusai Center (Room 15) will also be accepted at the Fukuoka International Congress Center.

2. How to read a presentation number:

【Example】 “S-1-2”

S: Symposium

1: Session No.

2: 2nd presentation (of the session)

3. On the 1st slide preceding the presentation slides, be sure to disclose any potential conflicts of interest. Please be aware that presentations without such disclosures will not be allowed.

For details, refer to *X. Conflict of Interest (COI) Disclosures*.

4. Refer to 3 and 4 of IV on pages 15~17 for how to create presentation data.

IX. For Chairs of International Sessions and International Workshop and Oral Presentations

Please come to the session room and take a “next-chair’s seat” at least 15 minutes before the start of your session.